

# SDALL Annual Meeting Minutes

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**Date:** July 8, 2020    **Time:** 4:15 – 5:15 pm    **Location:** Online

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## Board members

Kim Olson, President | Jennifer Keyes, President Elect | Laura Smith-Hill, Secretary | Karen Hofer, Treasurer | Becki Lemke, Past President | Carla Steffensen, East River Rep | Stephenie Rittberger, West River Rep | Meghan Mack, At Large Rep | Anne Ecklund, At Large Rep | John Anderson, State Representative |

**A. Call to Order:** Kim Olson

**B. Roll Call:** 48 attendees present

**C. Approval of Agenda:** Steph moved to accept. Jennifer seconded the motion.

**D. Approval of Meeting Minutes from July 2019:** Carla moved to accept. Shane provided the second. **(Due to omission last year) Approval of Meeting Minutes from July 2018:** Steph moved to accept. Anne provided the second.

**E. Treasurer's Report 2018 – 2019:** Provided by Karen. Gloria moved to accept. Royce seconded the motion.

## F. Reports:

1. Membership (Karen): Karen reported 73 members to date.
2. Newsletter (Laura): The annual newsletter has been disseminated. Thank you to Shane Milne for compiling this. The next newsletter will serve as a recap of Summer Summit. John suggested outreach to partners and stakeholders.
3. Website (Kim): Conference materials will be on the website next week. Please send photos to update website.
4. Social Media (Meghan): Meghan has posted to the Facebook page for the SD Association for Lifelong Learning. All are invited to email her items for posting on this page.
5. Scholarships (Becki): Diana and Rhoda were awarded scholarships. COVID-19 shifted their demand for these awards. The scholarship application is available on the website and can be utilized for online PD.
6. Fundraising (Stephenie): Steph continues to prepare the online star quilt raffle logistics.

7. State Report (John): All 7 incumbent providers were awarded AEL grant funds via state RFP #1946. The WIOA state plan with AEL performance targets was approved. FY 20 – 21 assessment policy includes remote assessment options. The FY 20 OCTAE virtual monitor 9 point corrective action plan is in progress. South Dakota was approved to participate in the Teaching Skills That Matter training. John was elected to a 2-year term as Secretary-Treasurer of the National Association of State Directors.

**G. Fiscal Year 2019 – 2020 Budget (Karen):** Summer Summit expenses include food and funds and travel stipends for the SDALL award winners. Becki moved to approve the new budget. Shane seconded the motion.

**H. Advocacy and Awareness Opportunities Update (Becki and Stephenie):** Proposal is on the table to continue research and entertain funding a part time position (employed by a local program or outside consultant) to serve as an education and awareness liaison. This role would have a statement of work, report on deliverables, possibly including fundraising for this position in subsequent years. Several SDALL members echoed the need for assistance with unified voice/marketing materials to raise awareness about Adult Education throughout the state. The DLR is now collecting stories for their weekly spotlights. This is an opportunity to showcase local stakeholder partnerships as well as program successes and services. Kim indicated that Educate and Elevate has resources to assist us and emphasized the value in inviting our legislators to local events such as graduations. Brenda also expressed the value and importance of local staff speaking up and requesting simple engagement from local and statewide representatives.

**I. Election of Officers (Becki):** Thank you to Anne and Meghan for their service. They have elected not to continue in their positions during the 20 – 21 program year. Secretary nominee – Laura Smith-Hill, Treasurer nominee – Diana Streleck. At large nominees – Nakita Maddox and Teresa Rentsch. Royce moved that nominations cease. Shane seconded the motion.

**J. Adjournment:** Royce moved to adjourn the meeting. Jennifer seconded the motion.