

SDALL Quarterly Board Meeting – March 3, 2023

In attendance: Jennifer Keyes, Teresa Rentsch, Kim Olson, Bonnie Fuller, Andrew Cina, Nakita Maddox, Laura Smith-Hill, Carla Steffensen, and John Anderson.

President Jennifer Keyes called the meeting to order at 10:03 a.m.

Review and approval of the agenda. Nakita Maddox made a motion to approve. Teresa Rentsch seconded the motion.

Review and approval of minutes from July 6, 2022. Bonnie Fuller made a motion to approve. Nakita seconded the motion.

Treasurer's Report was reviewed.

- Financial Report/Budget/Outstanding Dues was discussed.
- Profit and Loss Statement discussed with emphasis on membership currently less than half of what we expected.
- John Anderson asked whether anyone had recent contact with Dr. Smith from DOC.
- Kim Olson brought attention to \$525.00 in outstanding invoices.
- SDALL could consider investing savings into CD interest.
- Summer Summit expenses were lower than expected due to vendor support and sponsorship.
- Jennifer reached out to last year's Hovland funding source to ask if interested in renewing this commitment for the upcoming year.
- Kim Olson questioned whether 2021 award checks were sent out to winners. Teresa agreed to check on this.

A motion was made by Carla Steffensen to approve the Treasurer's Report. Nakita Maddox made a second to the motion. The motion was approved.

Membership/Social Media/Digital Presence was discussed.

- We currently have 53 members of which up to 20 are written off and unpaid.
- Andrew Cina mentioned the SDALL website updates/changes and asked for feedback from Board members.
- Kim Olson mentioned the SDALL website as an important source of Professional Development opportunities available in the state.
- Bonnie Fuller gave an update on the AEL Providers survey which is close to being ready for distribution. Andrew Cina stated that he will go through the survey one more time and then send to Jennifer Keyes for distribution.
- Nakita Maddox provided an update on the Teacher Stories feature that she has worked on since Summer Summit.
- Kim Olson suggested Digital Equity and Retention as a future SDALL focus/initiative.

- Kim Olson discussed the Star Initiative that will be closing out just before the upcoming Summer Summit.
- New initiatives are typically announced at Summer Summit.
- John Anderson broached the subject of membership fees and whether \$45 is too high a cost.

John Anderson presented the State Report.

- John Anderson announced upcoming trainings and conferences.
- A discussion of SDALL Reimbursement for Travel Changes was shared.
- John Anderson shared an update on the recent legislative bills that affect adult ed, including Senate Bill 65.
- John Anderson asked about potential Advocacy/Outreach that SDALL may want to consider.
- A discussion took place on whether making the Treasurer's position an appointed position would better serve the needs of SDALL than making it an elected position. Having more carryover and consistency could potentially streamline the process.
- The topic of liability insurance was discussed as well as what kind of coverage an organization of SDALL's size is appropriate. This topic deserves future consideration and we would need multiple quotes before proceeding.
- Kim Olson expressed that \$1,000,000 coverage is pretty standard.
- Jennifer Keyes shared that she has an upcoming meeting with NDALL and Arizona Adult Ed for guidance and sharing of ideas.

The upcoming Summer Summit was discussed.

- What are the potential themes/trainings for this year? Looking at Retention, a healthcare focus, technology, vocabulary acquisition, trauma-informed practical classroom applications.
- Does SDALL want to bring in a speaker, host an awards ceremony, provide food, etc.
- The SDALL board discussed the possibility of eliminating the Awards Luncheon and having the Volunteer of the Year and Student of the Year receive recognition at their local AEL center during a taped, more informal ceremony. These videos could be watched at the Annual Meeting instead of having these winners make the trip for Summer Summit.
- Bonnie Fuller shared that a more informal celebration at the local site with local staff might be just as meaningful and less intimidating than standing in front of a big crowd of people.
- SDALL would like to host some type of social event. The idea of getting a sponsor to cover the cost of a Boat Cruise was mentioned.
- SDALL Board Members had many positive things to say about the Cornhole/Bean Bag tournament.
- The overwhelming response was that the board wants to do another Cornhole/Bean Bag tournament and that this year we would like to potentially try a traveling trophy or plaque.

- SDALL Board Members liked the idea of having swag in the form of pens and gift cards to give away.
- The SDALL Board would potentially like to serve hors d'oeuvres and award the Teacher of the Year and have an evening Cornhole tournament with prizes/awards for the winners.
- Andrew Cina agreed to finish up with the QR code business cards to help drive members and conference participants to the SDALL website.
- Kim Olson discussed membership engagement and how we could have a T3 session that focused on a tour of the recently re-designed SDALL website.
- We will focus on getting the survey out to providers and having the website tour during a T3 in April or May.

Nakita Maddox made a motion to adjourn the meeting. Andrew made a second and the meeting was adjourned at 11:55 a.m.